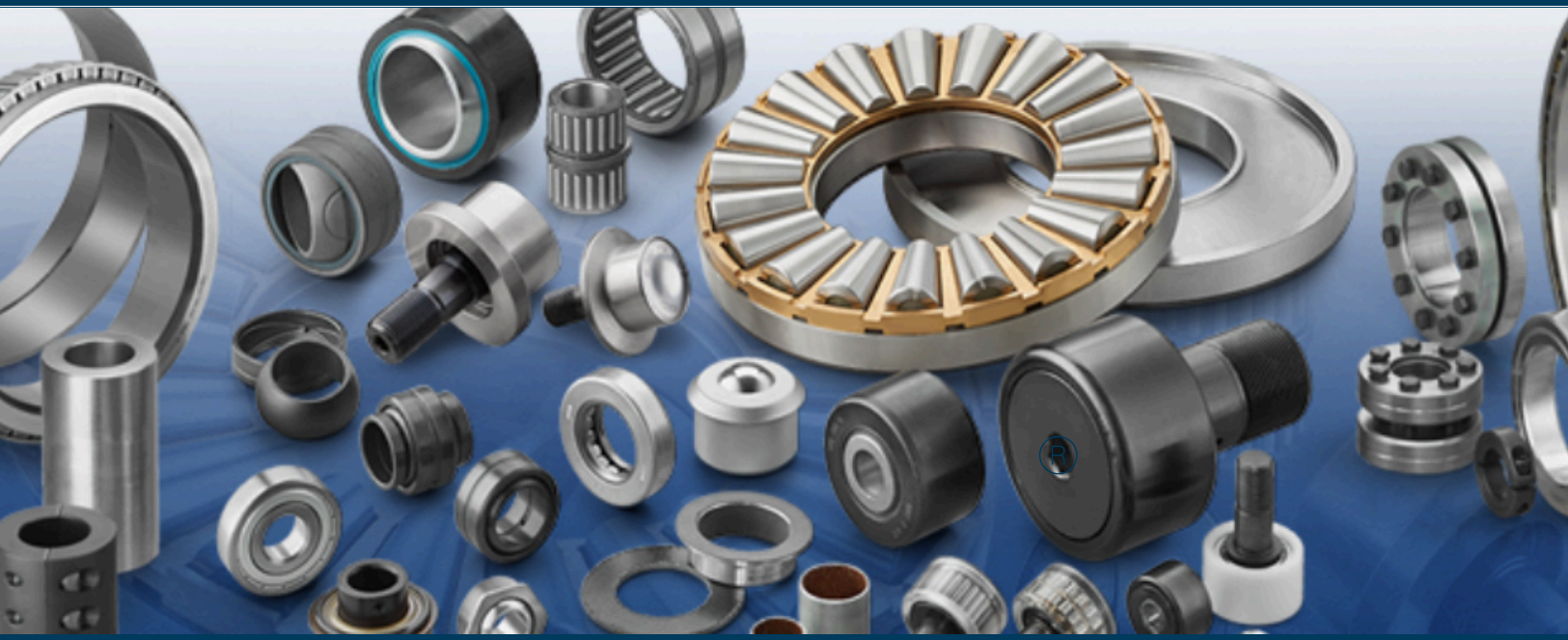


Internship USA



WE ARE RECRUITING!






RBC® BEARINGS

 Oxford, Connecticut, USA

 Information Technology Intern
(Report Writer)

Welcome to RBC® BEARINGS

RBC Bearings is a well-known international manufacturer and marketer of highly engineered precision plain, roller and ball bearings. While we manufacture products in all major bearing categories, our focus is primarily on highly technical or regulated bearing products for specialized markets that require sophisticated design, testing and manufacturing capabilities. Our unique expertise has enabled us to garner leading positions in many of the product markets in which we primarily compete. RBC Bearings provides our global industrial, aerospace, and defense customers with unique design solutions to complex problems and an unparalleled level of service, quality, and support.

-  **Paid internship** placement opportunity available in **information technology**.
-  **Arranged housing** and **car** the duration of your program at **no charge**.
-  **12 month** placement available to start at any time during the 2025 calendar year.
-  **Language requirements:** Polish language required. Upper-intermediate level or higher English language skills required.
-  **Certification requirements:** candidate must be currently enrolled (or graduated) with Bachelor's degree in IT-related field.



Intern Position Available: Information Technology Intern (Report Writer)

As an intern, you will train for these key responsibilities:

- Provide training, troubleshooting, and support to software application users
- Coordinate the processing of incoming requests to IT Service via both telephone and e-mail to ensure courteous, timeliness, and effective resolution of end user application issues
- Liaise with third parties and IT partners to resolve issues in a timely manner
- Develop and implement changes to various reports and integration solutions
- Track and manage changes to the applications per a defined Change Management process
- Record, track, and document the service request, including all successful and unsuccessful decisions made, through to final resolution
- Determine severity of incidents and efficiently escalate them using the incident management process
- Keep requester informed of progress on support and projects
- Ensure resolution meets user requirements while meeting Service Level requirements
- Support a 24 x 7 manufacturing environment

Skills Required

- General knowledge of Windows Server OS (2016 and newer), and Windows 10 & 11 OS
- Ability to write simple SQL queries
- Experience with Microsoft 365 (Access, Excel, Word, and PowerPoint)
- Outstanding customer service and excellent verbal and written communication skills



Accommodation

RBC Bearings provides a furnished rental apartment, including full kitchen and utilities, for the duration of your internship program at no charge. You will share the apartment with another trainee(s).



Transportation

The company provides a car for the duration of your internship at no charge.



Duration & Start Date

12 month placement available to start any time during the 2025 calendar year.



Compensation

Paid: \$30,000 per year paid bi-weekly.



Onboarding

Before the American internship there will be a brief training in Switzerland.



Professional Development

- During the internship, the company will pay to have the intern flown out to countries for weekend work experiences.
- After the internship, the intern will be considered for a full-time position in Mielec, Poland.



Benefits

- Cultural experiences include company holiday events, potlucks and dinners and exploring Oxford's culture: visit Southford Falls State Park and Larkin Trail; hike to Craig Castle in Kettletown Park; enjoy outdoor activities at Black Hog Brewing Co.; explore historic Quaker Farms; and savor local cuisine at Oxford's eateries
- Oxford is in close proximity to New York City and Long Island Sound Beaches.

